

## Workers' Compensation Claims for Non-Inpatient Treatment of Hospital Employees

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**Functional Sub group** Corporate Administration - Fees

**Summary** Employees treated as workers' compensation are to be regarded as non-chargeable.

**Author Branch** Workplace Relations

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**Applies to** Area Health Services/Chief Executive Governed Statutory Health Corporation, Board Governed Statutory Health Corporations, Affiliated Health Organisations, Affiliated Health Organisations - Declared, Public Hospitals

**Distributed to** Public Health System, Ministry of Health, Public Hospitals

**Review date** 31-Jan-2011

**Policy Manual** Not applicable

**File No.** C3160

**Previous reference** 83/237

**Issue date** 10-Aug-1983

**Status** Obsolete

**Obsolete Note** Policy withdrawn 13 August 2013 as it is no longer needed as it no longer applies.

### Director-General

This Policy Directive may be varied, withdrawn or replaced at any time. Compliance with this directive is **mandatory** for NSW Health and is a condition of subsidy for public health organisations.

**CIRCULAR**

<b>File No</b>	C.3160
<b>Circular No</b>	83/237
<b>Issued</b>	10 August 1983
<b>Contact</b>	Mr L Coleman

**WORKERS' COMPENSATION CLAIMS FOR  
NON-INPATIENT TREATMENT OF HOSPITAL EMPLOYEES**

This Circular should be read in conjunction with Circular No. 82/125.

Following discussions with the Government Insurance Office it has been agreed that Workers' Compensation insurance costs could be reduced by eliminating certain minor claims.

In respect of compensable accidents or incidents, a worker's compensation claim should not be made where the only compensable cost incurred is the gazetted cost of non-inpatient treatments or services provided by a Second, Third or Fifth schedule hospital or institution to an employee of such hospital or institution where no time is lost from work other than time required for treatment.

Initiating such claims merely increases costs because, apart from the considerable administrative expense in preparation, submission and finalisation of the claim, the amounts paid by the insurer in settlement of claims are ultimately reflected in future premium costs, together with an additional fixed percentage of the amount paid on claims as an administrative charge.

In all cases of accident or injury to an employee, an appropriate form of report should be completed and held by the employing hospital (Sec.53 of Workers' Compensation Act refers). Resultant non-inpatient treatments or services provided through a staff clinic, accident and emergency or casualty department of the employing hospital or institution should be regarded as non-chargeable.

BV McKay  
Secretary

Distributed in accordance with circular list(s):

A 177    B            C 223    D 125    E  
F            G            H            I            J 178  
K            L            M            N            P            Q

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In accordance with the provisions incorporated in the Accounts and Audit Determination, the Board of Directors, Chief Executive Officers and their equivalents, within a public health organisation, shall be held responsible for ensuring the observance of Departmental policy (including circulars and procedure manuals) as issued by the Minister and the Director-General of the Department of Health.