

Non-Admitted Patient and Supplementary Services Data Collection: Core Minimum Data Set

Summary The purpose of this Information Bulletin is to inform NSW Health service providers and source system administrators of changes to the classification and code set standard for reporting non-admitted patient and supplementary services provided from 1 July 2020.

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Applies to Ministry of Health, Public Health Units, Local Health Districts, Board Governed Statutory Health Corporations, Chief Executive Governed Statutory Health Corporations, Specialty Network Governed Statutory Health Corporations, Affiliated Health Organisations, NSW Health Pathology, Public Health System Support Division, Cancer Institute, Community Health Centres, Public Hospitals

Distributed to Ministry of Health, Public Health System

Audience Health Information Managers;Administration;Clinical;Non-Admitted Patient Services

NON-ADMITTED PATIENT AND SUPPLEMENTARY SERVICES DATA COLLECTION: CORE MINIMUM DATA SET

PURPOSE

The purpose of this Information Bulletin is to inform NSW Health service providers and source system administrators of the Non-Admitted Patient and Supplementary Services Data Collection Core Minimum Data Set reporting requirements from 1 July 2020.

KEY INFORMATION

The name of the Non-Admitted Patient Data Collection will change to the Non-Admitted Patient and Supplementary Services (NAPSS) Data Collection from 1 July 2020. The new name more accurately reflects the scope inclusion of selected services provided to admitted patients and emergency department patients.

From 1 July 2020 there are changes to the business rules and classification standards for existing data elements previously announced as reporting requirements within the scope of the core minimum data set. The documentation providing the details of these changes are published in the Health Information Resources Directory (HIRD) and on the [Non-Admitted Patient and Supplement Services Data Collection: Core Minimum Data Set from 1 July 2020](#) intranet page.

NSW Health *Non-Admitted Patient Data Collection Transition from WebNAP to EDWARD Reporting* ([GL2015_012](#)) informed NSW Health Services that the legacy WebNAP extract format is unable to comply with core minimum data set reporting requirements from 1 July 2016. WebNAP extracts must be converted to the EDWARD Non-Admitted Patient multi-file or flat-file format no later than 30 June 2021 in order to comply with these requirements. WebNAP extract files will no longer be accepted after this date.

Implementation

The classification and business rule changes must be implemented for Non-Admitted patient activity reporting of services provided on or after 1 July 2020.

The changes require modifications to source system configuration and build, and the following change tasks:

- Expiration of existing classification categories
- Addition of new classification categories
- Modification to business rules
- Communication of changes to source system business users

Local Health Districts (Districts) and Speciality Health Networks (SHNs) are responsible for instructing and working with their information system developers or support providers to ensure changes are made as required to meet the new reporting requirements.

Where a source system is shared between multiple Districts / SHNs and uses the application support services provided by eHealth NSW it is the responsibility of each District / SHN to ensure the technical implementation of the modified reporting requirements are raised through the appropriate application support mechanisms. This includes:

- Ensuring that the change requirements are on the Application Advisory Group (AAG) meeting agenda, discussed at the AAG meetings and are approved within a timeframe that will enable the implementation due date to be met.
- Directing and authorising eHealth NSW to make the application build change by raising the request for change on the SARA and tracking the change through to its delivery.

The reporting requirements are accommodated within the existing Enterprise Data Warehouse for analysis, reporting and decision support (EDWARD) Non-Admitted patient extract formats, and therefore no change to the extract layout is required for implementation of the 1 July 2020 changes. All classification code values expressed in the Information Bulletin pertain to the EDWARD classifications and EDWARD extract format.

The Ministry of Health recognises that implementation of these changes may be impacted by COVID-19 priorities. Some of the changes will support COVID-19 activity reporting. Districts and Networks should aim to implement the changes as soon as practical, using a best endeavours approach and no later than 30 June 2021.

Further information

Detailed information about the foundation reporting requirements for the Non-Admitted Patient and Supplementary Services Data Collection Core Minimum Data Set are described on the following intranet pages:

- [Client Characteristics Minimum Data Set](#)
- [Individual Service Provider Minimum Data Set](#)
- [Organisation Service Provider Minimum Data Set](#)

Detailed information about the reporting requirements specific to non-admitted patient and supplementary services, including EDWARD extract formats, can be found on the [Non-Admitted Patient and Supplement Services Data Collection: Core Minimum Data Set](#) intranet page.

Each intranet page includes direct links to the HIRD data elements and domain value sets and the following data governance documents:

- Reporting requirement changes from 1 July 2020
- Data elements reportable from 1 July 2020
- Scope, coverage and business rules from 1 July 2020
- Classification and code standards from 1 July 2020

Clarification Advice

The NSW Ministry of Health is available to provide clarification advice regarding the changed reporting requirements. Please direct requests to the Data Integrity and Governance team within the Systems Information and Analytics Branch, NSW Ministry of Health.

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